



TO: Board of Directors
FROM: Robert Hascall, Director of Special Services
SUBJECT: Agreement for School Psychologist Intern
DATE: August 20, 2019
TYPE: Action Needed

The purpose of this agreement is to provide for a stipend for services as a school psychologist intern from Seattle University for the district for the duration of the 2019-2020 school year. This will provide a necessary and valuable experience for the intern while also providing support for our schools in the role of school psychologist.

Recommendation: To approve this agreement for a stipend for the school psychologist intern for the 2019-20 school year.

★ ★ ★
Stanwood Camano
★ ★ ★ School District

26920 Pioneer Highway ♦ Stanwood, WA 98292 ♦ 360-629-1200 ♦ Fax 360-629-1242
www.stanwood.wednet.edu

August 7, 2019

Megan Hunt


Dear Ms. Hunt:

For the purpose of assisting you to fulfill the requirements of the academic program in Seattle University's School of Psychology, the Stanwood-Camano School District ("District") has agreed to offer you an internship with the District. As a condition of your internship, you must accept the District's internship offer as described below.

1. **Purpose.** As a part of the Intern's academic program at Seattle University, they must complete a 1200-hour internship. This is a requirement that the intern must fulfill in order to graduate from the academic program. The District has entered into an agreement with Seattle University to provide educational opportunities that meet those requirements under the combined supervision of the University and the District.
2. **Term.** The internship is a part-time position. The Intern will work an average of 30 hours per week (excluding holiday and school-designated breaks) for the duration of the 2019–2020 school year, beginning on August 26, 2019 and ending on June 19, 2020.
3. **Educational opportunities and responsibilities.** The Intern will have the opportunity to participate in the following educational opportunities under the supervision of the University and the District.
 - a. The Intern will maintain a regular schedule as determined between the Intern and their supervisor.
 - b. The Intern will obey all District rules, policies, and procedures.
 - c. The Intern will perform duties allocated by their supervisor to the best of their ability.
 - d. The Intern will undergo any training that the District or Seattle University deems necessary to enable them to safely and efficiently perform their internship duties.

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Superintendent

Lloy Schaaf, Ed.D.
*Assistant
Superintendent of
Teaching & Learning*

Dan Johnston
*(Certificated)
Executive Director of
Human Resources*

Maureen Stanton
*(Classified)
Executive Director of
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4. **Cost mitigation stipend.** In order to offset the cost of the Intern's participation in the academic opportunity offered at the District, the intern will receive a monthly stipend in the amount of \$3628.90 beginning at the end of September 2019 and ending at the end of June 2020. The intern will be solely responsible for any tax consequences associated with the stipend.

5. **Confidentiality.** The Intern acknowledges that as part of their internship, they may be exposed to confidential information of the District's students and their families. This information may be confidential under state and federal laws and regulations, including the Family Educational Rights and Privacy Act (FERPA). The Intern expressly agrees that they have no right or interest in such confidential information, will maintain the information confidential, and return said confidential information to the District upon the District's request or at the conclusion of their internship.

6. **General Conditions.**
 - a. This internship is a graduation requirement for the Intern in their academic program, and there is no guarantee or expectation that the internship will result in employment at the District.
 - b. The educational opportunities derived from the internship are for the express benefit of the Intern. The parties acknowledge that this internship is for the purpose of providing hands-on training at the District that is similar to the education and training offered by educational institutions.
 - c. The Intern does not replace or displace any employee's job duties at the District.
 - d. The District does not derive an immediate advantage from the internship.
 - e. The Intern is not entitled to any wages or benefits except the cost mitigation stipend described herein.
 - f. The District may, at its sole discretion, terminate the internship without cause at any time.

By signing below, the Intern acknowledges and agrees that they have read and understood the foregoing terms, and agrees to be bound thereby in furtherance of their academic program at Seattle University.

Sincerely,



Robert Hascall
Special Services Director



Megan Hunt

08-07-19

Date